

1 Purpose and range of validity

This guideline shall regulate the packaging of glass products delivered by external suppliers, when no standard packaging or any other dispatch requirements are defined in writing.
This guideline is valid for all suppliers of the Lindner Group.

2 Guidelines

2.1 Marking of the Packaging

Each packing unit is to be marked with at least one sticker.
Should the delivery consist of more items, a packing list shall be provided.
The following information has to be included on the sticker:

1. Order Number (Example: B 09 / 123456)
2. Position number according to the order
3. Part number, part description and quantity of the packing unit

2.2 Delivery Note

A delivery note shall be attached to the whole delivery containing the following:

1. Order number
2. Delivery address
3. Part number and part description
4. Complete quantity of delivery & part quantity per packaging unit
5. Quantity of packaging units
6. Weight per packaging unit
7. Customs tariff number and origin of the goods




The delivery note shall be fixed outside of the packaging unit.

Each order (separate order number) has to be packed separately.

Should orders consist of several items (acc. to attachment) each item/position shall be shown clearly on the delivery note.

2.3 Packaging

If no special packing according to the below stated chart or a separate specification is requested, the standard packing always has to be taken.

Criteria	Standard packing	Special packing
Transport Packages	Glassframe	Forklift appropriate non returnable wooden box
	 <p style="text-align: center; font-size: 2em; border: 1px solid black; padding: 2px;">1</p>	 <p style="text-align: center; font-size: 2em; border: 1px solid black; padding: 2px;">2</p>
		 <p style="text-align: center; font-size: 2em; border: 1px solid black; padding: 2px;">3</p> <p style="font-size: 3em; opacity: 0.5; transform: rotate(-15deg); position: absolute; top: 50%; left: 50%; pointer-events: none;">unappropriate</p>
Weight	Max. 1,2 t per packing unit	
Packing	All parts have to be protected from slipping and if required, with appropriate interlayers and covering to avoid transport caused damages	

Orders for reshipment have to be packed on a separate frame and may **not** be mixed with the material destined for production. Panels that will be reshipped directly from the dispatch department of Lindner without being packed again, have to be packed in fork-lift appropriate non returnable wooden boxes (for example: see picture 2).

Multiple orders for the same production unit can be combined to one packing unit (respectively Glass frame).

Loose parts (for example: fittings) have to be packed separately.

3 Noncompliance with the packaging guideline

The supplier guarantees to follow this packaging guideline.

This will be checked due to goods inward inspection through the purchaser.

Should goods not be delivered/packed according to the packaging guideline, the purchaser reserves the right to reject those goods as non contractual. Should damaged or destructed goods be delivered and should the packaging guideline not be followed it will be assumed confutely, that the damage or destruction was caused by wrong or insufficient packaging.

Should additional or consequential charges occur for the purchaser – e.g through un- or additional packaging, additional deliveries, disposal costs, replacement purchase costs or delaying costs – the supplier has to bear these costs, unless he did not pack his goods according to the packaging guideline.