

- Please use our central e-mail address:

[invoicing@Lindner-Group.com](mailto:invoicing@Lindner-Group.com)

- You are only allowed to e-mail:

### Invoices and Credit Notes

- File type: pdf and tif
- **Only one** invoice/credit note per pdf/tif file
- **Only one** invoice/credit note per email
- Attachments, for example, delivery notes, must also be a pdf or tif file
- Attachments can be included in the pdf/tif file together with the invoice/credit note or as a separate pdf/tif in the same e-mail
- **No** order confirmations, reminders, statements, newsletters or other correspondence are to be sent to our central e-mail address
- This is an automated process and, therefore, any additional information in the e-mail will not be read, for example, change in bank details
- Please e-mail your usual contact person with any information that we need to be made aware of
- The invoice/credit note **must not** be sent additionally by post